

# Annual Royalty Report

## a brief description

In accordance with the legal requirements we compile detailed written information for each person entitled to royalties for whom royalties had been distributed in the previous year. You are receiving this report because royalty was distributed to you in 2022.

### **IMPORTANT!**

**→ The Annual Royalty Report is for information purposes only and requires no further action on your part!**

The Annual Royalty Report consists of three main sections:

## **1. CONTACT DATA**

In this section you will find your personal data you registered in the Artisjus database. In this section you can check whether all of your contact data are accurate.

**→ What do I need to do if there is a change in my contact data?**

The *Profile* menu within the SZIR system (Artisjus' online system) is the primary interface where you can enter data changes.

If you have an Ügyfélkapu account (the Hungarian public administration portal), you can enter your data online. On the below form select "Adatmódosítás" (data modification), enter the required data, and forward the document verified on the Ügyfélkapu portal to [irat@artisjus.com](mailto:irat@artisjus.com). For the "online form" [click here](#).

If you do not have online access, please, fill out a Personal Datasheet in person in our Budapest office or [download it from our website](#) ([www.artisjus.hu](http://www.artisjus.hu) → EN → SONGWRITERS – BECOME A MEMBER → Personal Datasheet). Please, submit the completed and signed sheet in person or via post. Address: Artisjus Szerzői Kapcsolatok; 1016 Budapest, Mészáros utca 15-17.

Personal customer service is available by appointment.

For [further contact information](#), please, visit our website.

## **2. FINANCIAL DATA**

This section contains a summary of every royalty you are entitled to, and shows the various deductions.

**→ Royalty was distributed to me, but I have not received the payment. What happened?**

If the distributed royalty amount did not reach the minimum payable amount set forth in Section 15.1 of the Distribution Policy (HUF 5000 for entitled parties with a Hungarian bank account, HUF 20 000 for entitled parties with a foreign bank account), then we were unable to complete the royalty payment to you. In such a scenario we continue to collect royalties on the entitled author's individual internal account, until the amount reaches the payment threshold.

If the amount in the line entitled "Amount of royalties not paid at the end of 2022" exceeds the abovementioned payment threshold, then there is probably missing or incorrect data on your datasheet. If that is the case, please, contact our staff members here:

Artisjus Szerzői Kapcsolatok, Tel: +36 1 488-2666, E-mail: [szerezok@artisjus.com](mailto:szerezok@artisjus.com)

## **3. PAYMENT DETAILS FOR EACH ROYALTY TYPE**

This section shows the detailed payments for the various royalty types as stipulated by royalty law.