## **Annual Royalty Report Appendix**

In accordance with the legal requirements Artisjus compiles detailed written annual reports for each person entitled to royalties for whom royalties were distributed in the previous year. Please, find below the most important information regarding this report.

#### CONTACT DATA

In this section you will find your personal data registered in the Artisjus database. If there is a change in your personal data, use the Profile menu in SZIR (Artisjus' online system) to enter the new data. If you do not have online access to SZIR, please, fill out a Personal Datasheet in person in our Budapest office or download it from the following link <u>https://www.artisjus.hu/szerzoknek/regisztracio/nyomtatvanyok-3/</u> and submit the completed and signed sheet in person or via post.

Address: Artisjus Szerzői Kapcsolatok; 1016 Budapest, Mészáros utca 15-17.

### **FINANCIAL DATA**

**Royalties distributed to you in 2019**: In this section you will find the royalty amounts distributed to you in the given year. If this amount did not reach the minimum payable amount set forth in Section 15.1 of the Distribution Policy (HUF 5000 for domestic entitled parties holding an address suitable for money delivery or a bank account, HUF 20 000 for foreign entitled parties holding a bank account), then we were unable to complete the royalty payment to you. Royalties below the set payment threshold shall be collected until they reach the accounting threshold amount.

For the complete Distribution Policy, please, visit:

<u>https://www.artisjus.hu/szerzoknek/jogdijfelosztas/tudnivalok-2/</u> (and click on "Felosztási szabályzat innen érhető el").

Amount of royalties not paid at the end of 2019: If this amount exceeds the above mentioned payment threshold, then its payment was withheld due to missing or incorrect data required for payment processing, Please, contact our staff members via one of the following channels to receive further information regarding the payment:

Artisjus Members Relations Phone: +36 1 488 2666 E-mail: <u>szerzok@artisjus.com</u>

**Usage period used for calculating your distributed and unpaid royalties**: In this section you will find the earliest date for the usage period of a new distribution category: *Unidentified works: musical and literary recycling.* 

### **IMPORTANT!**

If we have processed royalty payments for you in 2019, your Tax Certificate will be attached to your Annual Royalty Report.

# • The Annual Royalty Report is for information purposes only and requires no further action on your part!

• However, the amount on the Tax Certificate must be entered into your 2019 Tax Returns in the appropriate fields.